

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR

SHORT NOTICE INVITING QUOTATIONS

Dated Sivasagar the ৫th July, 2023

Fresh sealed quotations affixing court fee of Rs. 8.25/- (eight rupees twenty five paisa only) (Non-refundable) are hereby called from the authorized (Voltas, Whirlpool etc.) service providers of Air-conditioner, for service/repair of the Voltas made air conditioners installed in different Courts & Chambers of officers, offices under the establishment of District and Sessions Judge, Sivasagar and the official residences of the Judicial Officers stationed in the head quarter at Sivasagar.

The envelope containing the quotation must be superscripted as **“QUOTATION FOR SERVICE/ REPAIR OF AIR CONDITIONER”** in block letters. The interested parties/ firms need to submit their sealed quotations in the office of the undersigned **on or before 11.07.2023** during office hours. For details, please visit <http://sivasagarjudiciary.gov.in/>

Quality, rate and immediate service etc. shall be the criteria for acceptance of quotations.

TERMS AND CONDITIONS:-

- I. The interested parties/firms need to physically verify the site during office hours before submitting their quotations, thoroughly mentioning the (a) Serial number of the Air conditioner (b) The name of the Court room/ chamber/ office/ residence installed (c) Replacing of parts needed (if any).
- II. The quotation must be accompanied with **copies of valid registration certificate, trade license, and GST registration certificate** of the firm.
- III. The selected firm needs to submit original copies of all the aforesaid documents for scrutiny as and when directed.
- IV. The GST rate should be quoted separately.
- V. The rates quoted **shall be valid for a period of 12 (twelve) months from the date of completion of the work.**
- VI. The undersigned reserves the right to cancel/modify/alter the order at any time in case of violation of terms and conditions.
- VII. Quotations submitted after the stipulated time will summarily be rejected.

No further communication shall be made in this regard except with the selected party/firm.

Inform all the concerned accordingly.


District & Sessions Judge,
Sivasagar
Sivasagar

Memo No. DJSV/ACCT./2023/4373-4379 Date: 5.7.2023,

Copy for information to:-

1. The Addl. District & Sessions Judge, FTC, Sivasagar.
2. The Civil Judge & Asstt. Sessions Judge, Sivasagar.
3. The Munsiff No.1, Sivasagar.
4. The Court Manager, District Judiciary, Sivasagar.
5. The Systems Officer, District Judiciary, Sivasagar with a direction to upload this notice in the official website of Sivasagar District Judiciary.
6. The Accounts Assistant, O/o the District & Sessions Judge, Sivasagar.
7. Notice Board, O/o the District & Sessions Judge, Sivasagar.
8. Office file.


District & Sessions Judge,
District & Sessions Judge
Sivasagar
Sivasagar 