

**OFFICE OF THE DISTRICT AND SESSIONS JUDGE:::SIVASAGAR**

**NOTICE INVITING QUOTATION**

Sealed Quotations affixing CFS of Rs 8.25 (Eight rupees and twenty five paise only) (Non-Refundable) are hereby invited from the authorized dealers/registered firms for supply & installation of the following items in the establishment of District & Sessions Judge, Sivasagar as per the specifications stated below.

The envelope containing the quotation must be superscripted as "**QUOTATION FOR SUPPLY & INSTALLATION OF COMPUTER SET, PRINTER & PHOTOCOPIER MACHINE**" in block letters. The interested parties need to submit their sealed quotations in the office of the undersigned within 15 (Fifteen) working days from the date of uploading of this NIQ in the official website of Sivasagar District Judiciary, during office hours. For details, please visit <http://sivasagarjudiciary.gov.in/>

**Quality, rate and immediate service** etc. shall be the criteria for acceptance of quotations.

**Particulars of the items:**

Sl. No	Item	Brand	Specification/Description	Price(in Rs) (Including GST)
1.	Computer Set	HP/Lenovo	Intel corei3,3.3GHz,3MB cache,4 GB DDR3 RAM,500 GB 7200RPM HDD,18.5 TFT monitor, 104KB, Optical Mouse, 6 USB port,Mini Tower,DVD ROM,100/100/1000 onboard integrated network port	
2.	Printer	Canon	LPB 151 DW	
3.	Multifunctional Printer	Canon	MF 244 DW Duplex Laser network printer	
4.	UPS	Any	Digital 600 Ex-V	
5.	Photocopier Machine, iR 2004N	Canon	Duplex and ARDF/DADF,20ppm Digital multifunctional copier and printer, colour scanner, upto A3 size, memory 5120MB with built in network and WI-FI. With 2KVA voltage stabilizer(Nekon) and trolley with on-site comprehensive warranty.	

**TERMS AND CONDITIONS:-**

1. The quotation must be accompanied with copies of valid registration certificate, trade license, GST registration certificate, authorized distributor certificate of the firm.
2. The selected firm/authorized dealers needs to submit original copies of all the aforesaid documents for scrutiny as and when directed.
3. The rates accepted will be valid for 11(Eleven) months from the date of submitting the quotation.
4. The undersigned reserves the right to cancel the order at any time in case of violation of terms and conditions.
5. Quotation submitted after the stipulated time will summarily be rejected.

No further communication shall be made in this regard except with the selected party/firm.

Inform all the concerned accordingly.

*Sd/-*  
**(M.Narayan)**  
District & Sessions Judge,  
Sivasagar.

Memo No. DJSV/Acct/2021/ 815-819 .

Dated Sivasagar 8.2.2021 .

Copy for information to:-

1. ✓ The President/ Secretary, the Chambers of commerce, Sivasagar, with a request to publish the same in their office notice board.
2. The Systems Officer, O/o the District & Sessions Judge Sivasagar for uploading the same immediately in the official website of the Sivasagar District Judiciary.
3. Notice board.
4. Order book.
5. Office file.

  
District & Sessions Judge  
Sivasagar. 