

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR

NOTICE INVITING QUOTATION (NIQ)

DATED 26.05.2023

Quotations are hereby invited, affixing Court Fee stamp of Rs. 8.25, from intending registered firms, for annual (FY 2023-24) service and repair of DG Sets installed in the official residence of the Judicial Officers and various Courts under the establishment of the District & Sessions Judge, Sivasagar:-

Sl. Nos.	Item	Item description/ Model nos.	Quantity
1	Kohler (5 KVA) DG	KDG0005P2	1(one) each
2	Kohler (5 KVA) DG	KDG0005P2	
3	KIRLOSKAR (5 KVA) DG	SEKG 5 AS7	
4	Mahindra Powerol DG	2205 LS GM	
5	Mahindra Powerol DG	4445GM	
6	Mahindra Powerol DG	1125GR	
7	Mahindra Powerol DG	NIL	

Terms and conditions:

1. The sealed envelope containing Quotation shall be marked as "**Quotation for annual service and repair of DG Sets.**"
2. The service provider shall have to provide **at least 3 (three) nos. of service annually** or as and when required, whichever is earlier. The service provider must provide 24x7 services.
3. The intending firms **shall submit technical bid and financial bid** separately in the same sealed envelopes.
4. Quotations **in sealed covers**, complete in all respect showing the rate against each item, segregating the tax component along with **copies of registration certificate, trade license, PAN CARD and GST Registration certificate** signed and sealed by authorized signatory, should reach the office of the undersigned **on or before 15.06.2023** during office hours.
5. Payments shall be processed after satisfactory execution of the order and completion of the said tasks on Bill basis. The decision of the District & Sessions Judge, Sivasagar towards satisfaction on the tasks shall be final.
6. The selected firm needs **to submit original copies** of all the aforesaid documents for scrutiny as and when directed.
7. **In case of any emergency breakdown of the DG sets during Court hours, the firm has to attend services immediately when informed. In case of delay in attending the work in time, the user/ client will be at liberty to get the work done through any other agency and the cost therefore shall be recovered from the service provider/contracting firm at the discretion of the user/client.**
8. The undersigned **reserves the right to modify/cancel** the order at any time in case of violation of terms and conditions.
9. The District & Sessions Judge, Sivasagar reserves the right to award the work to **one or more bidders.**

...contd./-

10. Quotation submitted after the stipulated time will summarily be rejected.
11. No further communication shall be made in this regard except with the selected party/firm.
12. The decision of the District & Sessions Judge, Sivasagar in all respects shall be final and binding on all.

Inform all the concerned accordingly.


District & Sessions Judge,
District & Sessions Judge
Sivasagar

Memo No. DJSV/ACCT./2023/3496 - 3499.

Date: 26.5.2023.

Copy for information to:-

1. The Court Manager, District Judiciary, Sivasagar.
2. The Systems Officer, District Judiciary, Sivasagar, with a direction to upload the Notice on the official website of the District Judiciary, Sivasagar.
3. Notice Board, O/o the District & Sessions Judge, Sivasagar.
4. Notice board, O/o the Chief Judicial Magistrate, Sivasagar.
5. Office File.


District & Sessions Judge,
Sivasagar
District & Sessions Judge
Sivasagar