

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR

ADVERTISEMENT

Dated: Sivasagar, the 2nd of February, 2023.

In pursuant to the Hon'ble Gauhati High Court's letter no. HC.XLV/347/2020/1166/PM&P dated 8th December, 2022 applications are hereby invited in Standard Form under Assam Gazette of Part-IX, from interested eligible candidates for the purpose of e-SEWA Kendra on purely contractual basis.

Sl. No.	Name of the Post	No. of Post	Educational qualification	Pay
1	Contractual Staff for manning counters at e-SEWA Kendra	01(One) at Sivasagar Judicial Court Complex	Minimum Higher Secondary (HSSLC) pass with Degree/Diploma in Computer Application from a recognized Institute/organization.	Rs. 15,000/- (Fixed)
		01(One) at Nazira Sub-Divisional Judicial Court Complex	Candidates should have thorough knowledge of MS Office, Excel, and use of Printer, Scanner, Internet and other computer peripherals.	


Terms and conditions:-

1. Candidate must be an Indian citizen as defined in Article 5 to 8 of the Constitution of India.
2. The last date for receiving applications is **17.02.2023 during office hours** and application received after due date shall not be accepted and will be summarily rejected. This office **shall not be responsible for any postal delay.**
3. Candidates possessing good typing skills shall be given preference.
4. The candidate should not be less than 18 years and more than 40 years of age as on the date of publication of this advertisement. Age relaxation shall be as per existing Govt. norms.
5. All information regarding list of eligible and rejected candidates, date of Skill Test and Viva-Voce etc., **shall be intimated in the official website and Notice Board of the offices of the District and Sessions Judge, Deputy Commissioner, Chief Judicial Magistrate, Sivasagar and SDJM (M), Nazira only.**
6. No intimation shall be sent individually to any candidate by post or otherwise.
7. Candidates are advised to regularly visit the website of the District Judiciary, Sivasagar (<https://sivasagarjudiciary.gov.in>) for further updates.
8. Incomplete/illegible application and in any other written aspect against the criteria will be rejected without assigning any reason.

9. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms and conditions of the advertisement without any prior notice.
10. All other matters which are not specifically provided in the advertisement shall be decided by the Selection Board in due course of time.
11. No TA/DA shall be admissible to any candidate for appearing in Skill test/Viva-Voce.
12. Canvassing directly or indirectly shall disqualify the candidature.

How to apply:-

1. Applicants have to submit the filled-up Standard Form (under Assam Gazette of part-IX) along **with all copies of self-attested documents like Age proof certificate, Educational qualification certificate, Identity proof and Address proof along with 2 (two) recent passport sized coloured photographs, and shall provide their individual valid mobile nos. and e-mail IDs in the application form.**
2. Candidate shall submit the duly filled up applications along with necessary documents **at the Application Drop Box at the office of the District and Sessions Judge, Sivasagar during office hours or by mailing at recruitment.sivasagar@gmail.com or by Post.**
3. Candidates already in service are to apply through proper channel.


District & Sessions Judge
Sivasagar
dated 2.2.2023

Memo No. DJSV/CM/F- 78/2023/707-717

Copy to:-

1. The Joint Registrar (PM&P), Hon'ble Gauhati High Court, for information.
2. The Ld. Addl. District & Sessions Judge, FTC, Sivasagar.
3. The Ld. Civil Judge & Asstt. Sessions Judge, Sivasagar.
4. The Ld. SDJM (M), Nazira.
5. The Ld. Munsiff No. 1, Sivasagar.
6. The Court Manager, District Judiciary, Sivasagar.
7. The D.I.P.R.O, Sivasagar. He /She is requested to take necessary steps for publishing the advertisement in 1(one) Assamese, 1(one) English Daily newspaper and also in the official social media handle(s) of DIPRO, Sivasagar and DIPR Assam, for wide publicity.
8. The System Officer, District Judiciary, Sivasagar. He is directed to upload the advertisement in the official website immediately.
9. The Notice Board, O/o the District & Sessions Judge, Sivasagar.
10. The Notice Board, O/o the Deputy Commissioner, Sivasagar.
11. The Notice Board, O/o the Chief Judicial Magistrate, Sivasagar.
12. The Notice Board, O/o the SDJM (M), Nazira.
13. Office File.


District & Sessions Judge
Sivasagar
