

জিলা ও সত্ৰ ন্যায়াধীশৰ কাৰ্যালয়, শিৱসাগৰ
OFFICE OF THE DISTRICT AND SESSIONS JUDGE::SIVASAGAR

ADVERTISEMENT

Dated: Sivasagar the 3rd of February, 2023

Applications are invited from experienced persons under the establishments of the District & Sessions Judge of the State of Assam for filling up of 1 (one) no. of vacant post of **Chief Administrative Officer** (CAO) in the establishment of the undersigned in the Pay Scale of Rs. 30,000/- to Rs. 1, 10,000/- with Grade Pay of Rs. 14,500/- per month along with other admissible allowances as per ROP Rule 2017.

The applicant must have experience of serving as Sheristadar of Additional District & Sessions Judge or as Head Assistant in the establishment of District & Sessions Judge for a period of **at least 5 (five) years continuously**, as per the Assam District & Sessions Judges Establishment (Ministerial) Service Rules, 1987. However, the Selection Board reserves the right to relax the requisite criteria in case of need and exigencies.

The intending candidates shall submit their applications through proper channel by enclosing Experience Certificate issued by the respective District & Sessions Judge along with all the testimonials and 2 (two) recent passport sized photographs. The candidates shall also mention their personal contact numbers in their applications in order to facilitate future communication. Applications should reach the office of the undersigned on or before **03.03.2023**.

The date of interview/ Viva-Voce shall be published in the official website only. No TA/DA for the journey for appearing in the interview/ Viva-Voce shall be entertained. No individual call letter(s) for interview/Viva-Voce shall be issued.

Sd/-

District & Sessions Judge
Sivasagar

dated 03.02.2023

Memo No. DJSV/STDR/F-33/ 790 - 795

Copy for information to:-

1. District & Sessions Judge, Baksa/ Barpeta/Biswanath/Bajali/Bongaigaon/Cachar/ Charaideo/Chirang/ Darrang/ Dhemaji/ Dhubri/ Dibrugarh/ Dima Hasao/ Goalpara/ Golaghat/ Hailakandi/ Hojai/ Jorhat/ Kamrup(M)/ Kamrup/ Karbi Anglong/ Karimganj/ Kokrajhar/ Lakhimpur/ Morigaon/Majuli/Nalbari/ Nagaon/ Sonitpur/ South Salmara, Mancachar/ Tinsukia/ Udalguri, with a request to circulate the advertisement amongst the members of the staff as well as to display in the notice Board of your establishment.
2. The System Officer, District Judiciary, Sivasagar. He is directed to upload the advertisement in the official website and to facilitate E-mail of the copies of this advertisement to the official E-mail IDs of all the District & Sessions Judges in the State of Assam.
3. The Notice Board, O/o the District & Sessions Judge, Sivasagar.
4. The Notice Board, O/o the Chief Judicial Magistrate, Sivasagar.
5. The Notice Board, O/o the SDJM (M), Nazira.
6. Office File.

District & Sessions Judge
Sivasagar